

BALTIMORE COUNTY PUBLIC LIBRARY
PURCHASING DEPARTMENT, FISCAL SERVICES
320 YORK RD. TOWSON, MD 21204-5179



**BALTIMORE COUNTY
PUBLIC LIBRARY**

Addendum to:

RFP 2024-P-01
Comprehensive Legal Services

September 1, 2023

This addendum will provide answers to questions pertaining to RFP 2024-P-01:

1. What is the estimated number of annual hours you expect to utilize the selected firm for this role?

Answer: 10-12 hours a week

- a. Do you expect the number of hours to increase, decrease or remain the same for each of the four subsequent years?

Answer: It is expected to remain the same however unanticipated issues or scenarios may require more legal advice and counsel in future years.

2. Are you open to eliminating the maximum reimbursement provision and having an hourly arrangement with agreed rates?

Answer: Potentially, depending on the hourly rate. As a publicly funded institution, BCPL has a set amount budgeted for this service. The vendor may list both payment structures in its proposal.

Should you have any questions or concerns, please contact me directly.

Regards,
T. Dave Otto
Purchasing Agent, BCPL
tdotto@bcpl.net